

# Independent Examination Quotation Form

## Charity Details

Charity Name:

Charity Registration Number:

Company Registration Number:

Name of Contact:

Position in Orgainsation:

Telephone Number:

Email Address:

Quotation required for:

Preparation & Examination

Examination Only:

## Address

Address 1:

Address 2:

Town:

County:

Postcode:

Country:

If possible please supply your last years accounts. These can be emailed to [info@iel.org.uk](mailto:info@iel.org.uk) or posted to us separately.

If posting please send via special or recorded delivery to:

Independent Examiners Ltd  
Sovereign Centre  
Poplars  
Yapton Lane  
Walberton  
West Sussex  
BN18 0AS

## Accounting Details

Accounting Period:

Total Income for the Year:

Total Expenditure for the Year:

## Current Records to be Submitted:

Cash Book

Manual

Computer Program

Reconciled Bank Balance

Trial Balance

Prepared Draft Accounts